

CYBERSAFETY – Golden Rules

Be Safe - Be Respectful - Be a Learner



The Golden Rules about Netiquette

- Speaking in all caps is considered SHOUTING.
- Be polite, avoid flame wars e.g.
- Don't give out your personal details.
- Don't say anything online you wouldn't say face-to-face. Just because you can't see someone doesn't mean he/she doesn't have feelings.

The Golden Rules about viruses, attachments and online hoaxes

- Be wary about emails from someone you don't know.
- If something seems too good to be true, it probably is.
- Be very wary of emails that say 'forward this on to everyone'. These types of emails contain hoaxes and scams and should not be forwarded!
- Always keep your passwords secret from others.
- Be careful downloading free files and games from the internet or via email—they could contain a virus or send you to an inappropriate site.
- Sometimes people can trick you into clicking on a link that sends you to somewhere not nice on the internet.

The Golden Rules about email

- Never give out your email address to someone you don't know.
- Never open emails from people or organisations/businesses you don't know.
- Emails can contain all sorts of bad stuff, like hoaxes and chain mail scams that try to get your money.
- Computer viruses can be carried as attachments to email messages.
- Inappropriate or illegal picture or movie files can be attached to an email message.

The Golden Rules about chatting

- You can never be sure that someone is who he or she says they are.
- Never give anyone your real name.
- Don't give any other details about where you live, your phone number (including mobile phone number), where you go to school or who your family is.
- Make sure you understand the rules of any chat room you may be in.
- Remember, you may think you can stay anonymous on the internet, but often people can trace who posted information online, so always be nice to others.

The Golden Rules about chat rooms and online communication

- Never meet with someone you met online in real life.
- If you feel pressured by someone online seek advice from a responsible adult.
- Only give your email address to known friends—never to strangers.
- Seek advice from a responsible adult—never be tempted or pressured to meet someone in real life that you have met online.
- If someone or something disturbs you in a chat room, leave and find one that your parents have agreed you can use.

The Golden Rules about online publishing

- Make sure you only put safe photos online.
- Always get permission from your mum, dad, carer or teacher to create your own site, and have them review it.
- Personal information should never be entered, even into blogs or discussion groups.
- You need to be very careful with what you put on the internet, because when it is published, the whole world will be able to see and possibly misuse the information.

The Golden Rules about what to do when things get nasty

- Close the window.
- Doesn't work? Close the browser!
- Doesn't work? Shut down the computer or ask a parent or supervisor.
- Remember you will not get into trouble by letting people know what you have stumbled across.